

## MINUTES

The regular meeting of the Board of Education, Miller School District #29-4 was held on Monday, September 13, 2021 in the Elementary School Library. Natalie Bertsch, President of the Board, called the meeting to order at 6:30 p.m. Other members in attendance were Vance Caffee, Amy Howard, Jon Hurd, Rob Mullaney, Connie Schroeder, and Tara Yost. Also in attendance were Charlene Crosswait, Superintendent, Steve Schumacher, Jr./Sr. High School Principal, Drake Bachmeier, Elementary Principal, Dr. Kim Cypher, Special Education Director, Sara Gates, Business Manager, Billy McCann, Jerica Zemlicka, Kelly DiGiulio, Erica Paul, Dave Fremark, Katie Otteson, Jennette Nye, Karen Gesinger, Terice Ketelhut, Hannah Caffee, Jan Kittelson, and Karren Rogers.

New staff were recognized.

Motion by Yost, second by Mullaney to approve the board agenda. All voting aye.

Dave Fremark was recognized for announcing Rustler Football games for 30 years.

Motion by Howard, second by Hurd to approve the Consent Agenda Items.

1. Minutes of the August 9, 2021 Regular Board meeting
2. Payment of presented bills
3. Financial Report
4. Student to attend Miller School according to SDCL 13-28-10
5. Surplus items-water heater from kitchen, 9 styrofoam dodgeballs, 4 dodgeballs, 1 beach ball, 2 black tee ball tees, 2 badminton rackets, 1 black bandit skirt, 4 green rustler skirts, 1 black sleeve, 2 black bandit shells, 4 green rustler shells, 2 green sleeves, and 1 black sparkly sleeve

All voting aye.

Vance Caffee shared a story of when he was picking up his child from school and students being engaged in reading time.

Motion by Howard, second by Schroeder to approve the ARP ESSER plan. All voting aye.

Motion by Hurd, second by Caffee to advertise for snow removal quotes. All voting aye.

Motion by Mullaney, second by Yost to approve the use of the Armory by the Snow Queen committee for the 2021-2022 Snow Queen Festival on November 26 and 27, 2021 and to waive the fees for this use. All voting aye.

Motion by Hurd, second by Yost to approve the following resolution for adoption of the Annual Budget and Tax Levy Request for the 2021-2022 school year:

LET IT BE RESOLVED, that the Miller School District #29-4, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and change thereto, to be its Annual Budget for the fiscal year July 1, 2021 through June 30, 2022. The adopted Annual Budget levy requests are as follows:

	<u>Tax Levy Requests</u>
General Fund	
Ag	\$1.409/thousand
OO	\$3.153/thousand
Other	\$6.525/thousand
General Fund Opt Out	\$385,000
Special Education	.6921/thousand
Capital Outlay	\$1,967,000

Voting aye: Caffee, Howard, Hurd, Mullaney, Schroeder, Yost, and Bertsch.

First Reading of Adopting Policies

- a. GBEC Use of Alcohol and Controlled Substances
- b. JEAA Student Alternative Instruction
- c. JFCH Alcohol and Drug Uses by Students
- d. JHCD Administration of Medication to Students
- e. JHCDE Administration of Medical Cannabis to Qualifying Students
- f. JHCDE (1) Medical Cannabis Administration Plan

Motion by Mullaney, second by Schroeder to approve the following policies

- a. GBEC Use of Alcohol and Controlled Substances
- b. JEAA Student Alternative Instruction
- c. JFCH Alcohol and Drug Uses by Students
- d. JHCD Administration of Medication to Students
- e. JHCDE Administration of Medical Cannabis to Qualifying Students
- f. JHCDE (1) Medical Cannabis Administration Plan

All voting aye.

Motion by Howard, second by Yost to approve paying 20% of the Hand n Hand Daycare Building utilities to correlate with the amount of square footage the district owns. All voting aye.

Motion by Schroeder, second by Mullaney to approve the quote from American Trust Insurance for Cyber Insurance for coverage of one million dollars in the amount of \$1,433.00. All voting aye.

Discussion on weighted classes.

Discussion on COVID.

Drake Bachmeier, Elementary Principal, reported on enrollment, student council representatives, and Kim Davidson, school wide title trainer.

Steve Schumacher, Jr./Sr. High School Principal, reported on enrollment, Homecoming, Activities, and Parent/Teacher conferences.

Dr. Kim Cypher, Special Education Director, reported on the Special Education numbers.

Sara Gates, Business Manager, reported that students will receive free breakfasts and lunches for the remainder of the school year.

Dr. Charlene Crosswait, Superintendent, reported on building projects, test scores, pickup purchase, Senate Bill 46/CPI training, and Professional Development available for staff on November 12, 2021.

Motion by Yost, second by Hurd to enter into Executive Session for the express purpose of student issues at 7:48 p.m. SDCL 1-25-2(2). All voting aye.

President Bertsch declared return to regular session at 8:19 p.m.

Motion by Caffee, second by Howard to enter into Executive Session for the express purpose of personnel issues at 8:19 p.m. SDCL 1-25-2(1). All voting aye.

President Bertsch declared return to regular session at 9:02 p.m.

Motion by Howard, second by Hurd to approve the resignation of Drake Bachmeier as Special Education Teacher at the end of school year 2020-2021. All voting aye.

Motion by Yost, second by Mullaney to approve the resignation of Katie Otteson as Educational Aide effective September 2, 2021. All voting aye.

Motion by Schroeder, second by Caffee to approve the resignation of Megan Fritzsche as Lunchroom Monitor effective September 2, 2021. All voting aye.

Motion by Howard, second by Mullaney to approve the work agreement for Jill Simpson as Head Librarian at \$17.00 per hour for the 2021-2022 school year. All voting aye.

Motion by Yost, second by Howard to approve the certified contract for Mark Ketelhut as Ag Teacher, FFA Advisor, Extended Summer Contract, Junior High Head Girls Basketball Coach, and Junior High Track Assistant Coach in the amount of \$59,508.00 for the 2021-2022 school year. All voting aye.

Motion by Hurd, second by Caffee to approve the certified contract for Deb Beilke as Part-time Skill builder's Teacher in the amount of \$19,502.00 for the 2021-2022 school year. All voting aye.

Motion by Mullaney, second by Schroeder to approve the work agreement for Jennette Nye as Educational Assistant at \$14.50 per hour for the 2021-2022 school year. All voting aye.

Motion by Hurd, second by Schroeder to approve the work agreement for Brenda Christiansen as Lunch Monitor at \$20.00 per hour for the 2021-2022 school year. All voting aye.

Motion by Mullaney, second by Caffee to approve the work agreement for Ryan Engle as Senior Class Advisor in the amount of \$825.00 for the 2021-2022 school year. All voting aye.

Motion by Mullaney, second by Hurd to approve to raise the base pay for aides to \$14.00 per hour and to implement a 7% increase effective October 1, 2021. All voting aye.

Motion by Howard, second by Schroeder to approve to raise the base pay for custodians to \$16.00 per hour effective October 1, 2021. All voting aye.

Motion by Yost, second by Caffee to implement a 3% increase to Secretaries effective October 1, 2021. All voting aye.

The next regular school board meeting is scheduled for Wednesday, October 13, 2021 at 6:00 p.m. in the elementary school library.

Motion by Caffee, second by Yost to adjourn at 9:18 p.m. All voting aye.

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Natalie Bertsch, President  
Board of Education

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Sara Gates  
Business Manager